

Rochester Duplicate Bridge Club Policy for Directors

- Arrive early to set up the game; this includes getting out/putting away all supplies
- Balance field in both directions
- Enforce club policies; i.e. cell phone usage, etc.
- Start the game after treasurer has completed collecting money and announcements have been made
- Respond promptly to “Director” calls
- If you don’t understand or can’t find the correct ruling, confer with other directors playing in the game
- Any violations of Zero Tolerance should be penalized $\frac{1}{4}$ the maximum score on the board or 3 IMPs for team games. (The scorekeeper will deduct the penalty from the final score; please notify the scorekeeper.)
No warnings need to be given
- Try to rotate E/W sitouts and N/S bumps so that one direction isn’t always out
- Inform new players/visitors to write their ACBL member number on the table signup. If the player is a resident of Rochester/surrounding area and plans on playing on a regular basis, the director should encourage the player to provide a phone number. The director should introduce the player to the club.